

LEISURE DIRECT

Minutes of Executive Committee Meeting
Held on Friday 25th November 2016

I

Present

Gil H (Chairman)
Claire S (Leisure Organiser)
Frances F (Committee Member)
Julie W (Treasurer)
Roz H (Committee Member)
Chris P (Committee Member)
Claire J (Committee Member)
Sandra M (Committee Member)
Roz M (Committee Member)
Margaret F (Secretary)

Apologies

Pat W (Committee Member)
Sam P (Vice-Chair)
Joshua W (Committee Member)

1. Minutes of the Last Meeting

These were agreed and signed by the Chairman.

2. Matters Arising

Margaret has written a thank you letter to Marie W.

Letchworth Festival 2017. Claire and Gil have contradicting information about this, so await further news.

Julie has been unable to find the old passwords for the Scottish Widows account. She has sent a letter, countersigned by Margaret, to re-set the passwords.

Reserves policy – Gil and Julie still to look at.

Action Gil H/Julie W

Sharon has completed her Jury Service. Julie and Sarah will work together to ensure Sharon's salary is paid in full, less the amount she is able to claim from the courts.

Claire asked for the committee's comments regarding Air Space, the trampolining facility on Stevenage Leisure Park. She showed the committee their Safety Rules and Risk Acknowledgement and Disclaimer information which did not contain details

of the condition suffered by some people with Down's Syndrome, which would make it dangerous for them to do trampolining. Although it is undoubtedly an activity which many of our members would enjoy, it was generally felt that it could be too risky. Claire said she would attend a Sunday night Autism-friendly session and look at the feedback on their website, as suggested by Roz H. To be considered again but put on hold for the time being.

Chris said that her friend will not now be able to take photos at the Christmas party.

3. Chairman's Report

Gil gave out copies of his report.

4. Fundraising Sub-Committee

Chris reported that:

On 1st November, the sale table at the Jackman's raised £90 and "Guess the Teddy's birthday" has raised £26 so far.

On 12th November, the raffle on the Thursford coach raised £27.

The Hitchin sponsored swim – final sum raised not yet confirmed.

There will be a raffle at the Christmas party on 13th December.

On 6th December there will be a sale table and continuing with "Guess Teddy's birthday" at the Jackman's.

A barn dance and a bag packing fundraising activity are planned for next year.

Ongoing: copper jar, easyfundraising, easysearch and just text giving.

5. Grant Application Sub-Committee (GAS)

Gil's gave out copies of his report.

6. Treasurer's Report

Julie said that Karen, our volunteer, had investigated the possibility of having a PayPal account to use on eBay and found that this requires a second Treasurer's account. Julie has applied in writing for this (letter also signed by Claire). Claire is hoping that Karen may be willing to run the eBay account.

The accounts to 31st October as prepared by Sarah were given out.

7. Leisure Organiser's Report

Claire gave out copies of her report. Julie kindly offered to donate some wool to the Knitting and Sewing group. Claire replied that we have an excess of wool, given by members and their families and would like members and other knitters to use the wool to make things we could sell on the sale table.

8. Safeguarding Adults at Risk

No issues.

9. **Correspondence**

Gil said that he had read that the Lord's Committee reported that small charities are being priced out by large charities with regard to funding.

Notice re the Free Church Christmas Fun Day on 16th December from 10.30 am to 4.30 pm.

Information about the Life Enhancing Group, a day service to be started in 2017 for people with learning disabilities, based in Welham Green.

Copy of the Hertfordshire Community Foundation (HFC) Annual Review 2015-6.

A thank you card from volunteer Helen B who had won tickets for "School of Rock" which she enjoyed very much and deemed very suitable for our group.

An invitation from Cllr D Barnard of NHDC to attend the pre-Christmas meeting of NHDC Southern Rural Area Committee which is at 7.30 pm on 1st December at Hitchin Town Hall. This is an opportunity to update members about our group. Chris and Roz H are hoping to attend.

10. **Any Other Business**

Claire said that she is booking the Potter's holiday for five days from 17th July 2017. It was agreed that we will not have a July committee meeting unless deemed necessary nearer the time, in which case it would have to be changed from 21st July to avoid clashing with the holiday.

Claire said there have been problems with receiving the post in the office. All the Icknield Centre post is delivered to the main building which we are not able to have a key for, and receipt of our mail is often delayed. We have arranged with NHDC to have our mail delivered directly to the office (with an inner locked basket) and will have our name clearly displayed outside.

11. **Staffing Matters**

See Gil's report.

12. **Next Meetings**

There will be no meeting in December.

Friday 27th January 2017 at 3.15 pm

Friday 17th February 2017 at **2.30 pm**

