

## LEISURE DIRECT

### Minutes of Executive Committee Meeting Held on Friday 24th June 2016 in the Blue Room, The Icknield Centre, Letchworth

#### **Present**

Gil H (Chairman)  
Claire S (Leisure Organiser)  
Julie W (Treasurer)  
Chris P (Committee Member)  
Pat W (Committee Member)  
Joshua W (Committee Member)  
Rosaleen H (Committee Member)  
Frances F (Committee Member)  
Rosalyn M (Committee Member)  
Margaret F (Secretary)

#### **Apologies**

Claire J (Committee Member)  
Sandra M (Committee Member)  
Sam P (Vice-Chair)

Gil welcomed everyone to a new term of office, especially our returning members Claire and Chris and our new members, Julie, Pat W, Joshua and Roz H.

#### **1. Minutes of the Last Meeting**

These were agreed and signed by the Chairman.

#### **2. Matters Arising**

All actions regarding the AGM have been completed.

Safeguarding - Claire is continuing to carry out 1-1 sessions with volunteers to ensure they are up-to-date with our safeguarding policy.

Mill Rythe on Hayling Island: Claire visited the venue to see the recent improvements and assess whether it could be considered for a future Leisure Direct holiday and was given some information and special offers (see Any Other Business).

#### **3. Chairman's Report**

Gil gave out copies of his report.

#### **4. Fundraising Sub-Committee**

Chris reported on the following:

Rotary Club charity walk on 22nd May - sponsor money still coming in.

The raffle at the summer disco on 10th June raised £54.

Future events:

Welwyn Garden City charity car park on 2nd July.

Lion's Fun Day on 23rd July.

Raffle at Croquet n 13th July.

Odyssey Swim - Claire said that the AGM is next Monday 27th June when the date for the next sponsored swim will be announced and we will receive a cheque for last October's swim. Claire will try and arrange our own fundraising swim at Hitchin pool later on the same day as at the Odyssey Club. The members taking part will have a choice of which venue they wish to attend.

**Action Claire S**

Bag packing at Tesco Baldock on 15th October.

Sainsbury's Charity of the Year - see GAS report. We are waiting to hear if we have been successful.

#### **5. Grant Application Sub-Committee (GAS)**

Gil gave out copies of his report.

Julie said she would try to find out who the charity representative is on the staff at Lloyds Bank in Letchworth.

**Action Julie W**

Gil said we are still registered (free) with a weekly government document which gives details of possible organisations we could apply to.

Gil is the only person on the GAS committee and would appreciate some help in identifying possible grant giving organisations, helping to write bids etc. Claire has sent out an e-mail to all volunteers but no response.

#### **6. Treasurer's Report**

Julie said she could see that our finances have been very well managed but was concerned that we have a very large bank balance for the size of our charity. She agreed that we should continue to try and find grants and fundraise but felt that we should spend more of the money for the benefit of our members. Gil said that we have been aware of the disadvantages of having so much in the bank especially when it comes to applying for grants. Margaret said that, a few years ago, our main grant provider, HCC, required us to increase our annual membership fee and raise the cost to members of our activities as our grant from them was being reduced.

#### **7. Leisure Organiser's Report**

Claire gave out copies of her report.

Josh asked what activities were planned for August.

#### **8. Safeguarding**

Nothing else to report (see Matters Arising).

#### **9. Correspondence**

Chris gave Claire a copy of NHDC Outlook which is a community newsletter.

#### 10. **Any Other Business**

Chris asked if we could have our own gazebo for use at outdoor activities and fundraising activities. This was agreed and Claire will research this and hopefully get one in time for the Lion's Fun Day on 23rd July.

We also need a new up-to-date banner to display at fundraising/raising awareness events.

**Action Claire S**

Margaret will write a thank you letter to Diane G who kindly donated £50 to Leisure Direct.

**Action Margaret F**

The committee agreed that Carol B, having completed 5 probationary activities, should be offered the role of volunteer with Leisure Direct on the basis of helping with "in-house" local activities,

**Action Claire S**

The committee agreed that Claire should consider the following venues for next year's Leisure Direct holiday and send out a questionnaire to members to determine their preferences.

1. Potters at Hopton-on-Sea - known to be very popular with many members
2. A Calvert Trust venue - following a very successful holiday this year but only a small take-up of members.
3. Isle of Wight Tours:  
Mill Rythe, Hayling Island (see Matters Arising) During Claire's recent visit they indicated that they would be very keen to accommodate us for a cost of £235 per person including coach for a Monday to Friday holiday.

Southdown Holiday Centre (near Chichester) from 3-7 July 2017 where, for that week, there will be special entertainment which would be enjoyable for our members.

#### 11. **Dates and Times of Next Meetings**

Friday 22nd July 2016

Friday 26th August 2016

both at 3.15 pm in the Youth Wing, The Icknield Centre, Letchworth