

LEISURE DIRECT

Minutes of Executive Committee Meeting Held on Friday 27th May 2016 in the Blue Room, The Icknield Centre, Letchworth

Present

Gil H (Chairman)
Sam P (Vice-Chair)
Claire S (Leisure Organiser)
David W (Treasurer)
Claire J (Committee Member)
Ian C (Committee Member)
Janet L (Committee Member)
Chris P (Committee Member)
Sandra M (Committee Member)
Frances F (Committee Member)
Margaret F (Secretary)

Apologies

Sylvia E (Committee Member)
Roselyn M (Committee Member)

1. Minutes of the Last Meeting

These were agreed and signed by the Chairman.

2. Matters Arising

Claire has added the new strapline to our headed paper as follows "Social Inclusion Opportunities for Adults with a Learning Disability".

Claire has spoken to the management at the Icknield Centre about their proposal to raise our rent. They will review this and get back to us.

Sam suggested that it should be mentioned at the AGM that we now have a comprehensive charity trustee liability insurance in addition to our existing insurance.

3. Chairman's Report

Gil gave out copies of his report.

4. Fundraising Sub-Committee

Chris reported that:

The sale table at the disco on 3rd May raised £56.50 and £53 was raised on the raffle.

The bag packing day at Morrison's on 7th May raised a magnificent £704.50. The sum raised by the Rotary Club charity walk on 22nd May will not be known until all the sponsor money is in.

Future events:

2nd July, Welwyn Garden City charity car park

13th July, raffle at croquet
23rd July, Lion's Fun Day
Odyssey Swim - possible date 9th October. To be confirmed.
15th October, bag packing at Baldock Tesco's

On 8th June, Gil and Chris will attend a meeting at Stevenage Corey's Mill Sainsbury's. We are one of the nominees for their Charity of the Year.

Ongoing: copper jar, easyfundraising, easysearch and just text giving.

5. Grant Application Sub-Committee (GAS)

Gil's report was given out and discussed.

6. Treasurer's Report

David gave out copies of the accounts for the first month of the new financial year, 1st to 30th April 2016. He reported that from 30th June 2016 the interest rate on the Virgin account will go down from 1% to ¾%.

David discussed with the committee details of an e-mail containing a number of "observations" made by Len S, our Independent Examiner, which David will action as necessary. Gil will supply the statement from the Trustees for the Annual Report and a breakdown of the major donors will be required.

Action David W/Gil H

7. Leisure Organiser's Report

Claire gave out copies of her report which, as always, generated much discussion.

8. Safeguarding

No new issues. Claire is carrying out 1-1 sessions with volunteers who were not able to attend the recent Volunteers Meeting to ensure they are up-to-date with our safeguarding policy.

Action Claire S

9. Correspondence

Jolly Days brochure - supported holidays for adults with a learning disability.
Comet Community Awards photos and report featuring Claire S in the Service to the Community category. The committee congratulated Claire on her much-deserved nomination.

K & Y activities advertising a sponsored walk.

Information re Hampton Court Palace. Claire said she had a large number of requests for various trips which are carefully considered and could take place sometime in the future.

Information about a future London musical "Dreamgirls"

Booklet about joining NCVO (National Council for Voluntary Organisations).

This has been considered in the past and it was agreed not to go ahead.

Card from a member's parent enclosing £40 for the charity walk which her daughter was unable to take part in this year.

Hard copy of the report by our HCC commissioning officer, Tom Johnson following his visit and assessment on 25th February. Leisure Direct received an overall score of 95.2%, which is excellent.

Potters Group News and an article in the Sunday Mirror about Potters.

A number of easy read guides from Mencap for people with a learning disability on voting in the European Referendum. These were all distributed at the meeting and some will be passed on to other members.

10. **Any Other Business**

A few nomination forms have been received for election to the committee though two more people are required to fill all 8 positions as executive members.

Claire has been informed by Isle of Wight Tours, who arranged the holiday 2 years ago to Mill Rythe on Hayling Island, that the venue has been significantly upgraded. She has been invited to visit (this weekend!) and see the improvements with a view to possibly booking a Leisure Direct holiday there in the future.

Action Claire S

Gil thanked the committee for its work over the past year with special thanks to those committee members who are not standing for re-election, Sylvia E, Janet L and David W.

11. **Dates and Times of Next Meetings**

Friday 24th June 2016

Friday 22nd July 2016

both in the Blue Room, The Icknield Centre, Letchworth

The times of the meetings to be agreed.'

