

LEISURE DIRECT

Minutes of Executive Committee Meeting Held on Friday 28th October 2016

Present

Gil H (Chairman)
Sam P (Vice-Chair)
Julie W (Treasurer)
Claire S (Leisure Organiser)
Chris P (Committee Member)
Frances F (Committee Member)
Roz H (Committee Member)
Joshua W (Committee Member)
Claire J (Committee Member)
Sandra M (Committee Member)
Pat Wr (Committee Member)
Margaret F (Secretary)

Apologies

Ros M (Committee Member)

Josh read out a poem written by Marie W who has sadly resigned as a volunteer with Leisure Direct. Margaret will write a letter to Marie, also thanking her for the delicious chocolate biscuits she sent.

Action Margaret F

Josh also read out a letter from Beverley P who has also, sadly, resigned as a volunteer. Claire has already written to Beverley.

1. **Minutes of the Last Meeting**

These were agreed and signed by the Chairman.

2. **Matters Arising**

A thank you letter has been written to the organisers of Letchworth Open Gardens.

Due to family problems, Chris has not yet asked her friend about taking photos at the Christmas Party.

Elaine H has been offered and accepted the role of volunteer with Leisure Direct.

Sharon suggested we open another bank account to use just for PayPal transactions when we sell items on eBay. This was agreed.

There was a discussion about our participation in the Letchworth Festival in June 2017. It was agreed that this is mainly an opportunity to raise awareness of Leisure Direct, though it could be a fundraiser as well. Gil will speak to someone he knows who is involved with the Festival and Claire has been to a meeting and has e-mail contacts. Margaret suggested, space permitting, we could use some of our outdoor games to attract people to our stall.

Action Gil H

3. Chairman's Report

Gil gave out copies of his report.

4. Fundraising Sub-Committee

Chris reported that:

The disco at Westmill on 27th September raised £53 on the tombola and £89 on the sale table.

The bag packing at Tesco Baldock raised £504.

Hitchin sponsored swim on 9th October – amount raised not yet known.

Stevenage (ASSSD) swim – Chris was the only swimmer and was sponsored for £110. Amount raised will not be known until the AGM next spring.

Future events:

There will be a sale table at the Jackman's on 1st November and also the start of Guess Teddy's Birthday when the winner will be drawn at the Christmas Party on 13th December.

There will be a raffle on the coach to Thursford on 12th November.

Chris is planning a sub-committee meeting soon and suggested fundraising activities next year include a barn dance and bag packing.

Ongoing: copper jar, easyfundraising, easysearch and just text giving.

5. Grant Application Sub-Committee (GAS)

Gil gave out copies of his report.

6. Treasurer's Report

Julie tried to gain access to the Scottish Widows account but did not know the password. There is one password to the account, not to each individual, which no one seems to know. Julie will arrange to have the password re-set.

Action Julie W

From 29th October 2016 the interest on the Virgin account goes down 0.25% to 0.5%. On 17th November 2016 the Scottish Widows account will be 0.3%.

7. Leisure Organiser's Report

Claire gave out copies of her report.

It was agreed that the musical bingo activity should be extended to 2 hours – this is more fun than the usual bingo and there is a lot of interaction.

Claire said that two members who had been given priority places for the disco did not turn up. She asked if the committee agreed that these two people should be told that they will not be given priority on the next activity to which they would normally be entitled. The committee agreed.

Action Claire S

8. Safeguarding Adults at Risk

No issues to report.

9. Correspondence

None to report.

10. Any Other Business

Gil and Julie to look at our Reserves Policy.

Action Gil H/Julie W

From 7th November, Sharon is on Jury Service for two weeks (could be longer). The committee agreed that Sharon should be paid her full salary and that she will claim back any money she is entitled to from the courts. Her next salary payment will be adjusted accordingly. Julie said she would ask a work colleague about what happens when someone is on Jury Service.

Action Julie W

Claire said that, following a survey completed by members, the overwhelming preference for the Leisure Direct holiday venue is Potters. It was agreed that there will be one five day holiday to Potters next year.

Claire said that the cheapest price of tickets for Aladdin in London is £49.50. Taking into consideration the coach cost and volunteer costs, it was agreed that this is too expensive.

Claire is considering booking trampolining at Air Space in Stevenage but is concerned about the safety aspect for some members with Down's Syndrome who may have a medical condition which would make trampolining dangerous for them. She will look at the venue's Disclaimer and give this further consideration.

Action Claire S

Sam said that at the last Staffing Sub-Committee meeting volunteer expenses were discussed. Sandra said she did not agree with the current policy recently agreed at the Executive Committee meeting and that she would have voted against it if she had been at the meeting. Margaret said she knew of two other volunteers who were not happy with the policy. Claire said anyone who was not happy could write in and make their views known.

11. **Staffing Matters**

Gil gave out copies of his report.

12. **Next Meetings**

Friday 25th November 2016 at 3.15 pm

There will be no meeting in December.

Friday 27th January 2017 at 3.15 pm

Friday 17th February 2017 at **2.30 pm**

Friday 17th March 2017 at 3.15

Julie asked if future meetings could be held on the third Friday of the month rather than the fourth Friday, as the end of the month is a very busy time for her in her day job. This was agreed and a “calendar” of committee meetings will be issued.